

SIGMUND SCHOLARSHIP FOR THE TRADES

The Sigmund Foundation Scholarship for the Trades was established to provide financial assistance to *needy* residents of Jackson and Lenawee Counties Michigan: graduating high school seniors, GED graduates, adult residents interested in furthering their careers or students already enrolled or planning to enroll in a technology school, trade school or community college program as full or part-time students. The scholarship of up to \$5,000 can be renewed through the application process. Funds are restricted to *tuition, books and related fees*. Fields may include but are not limited to manufacturing and construction trades, HVAC, automotive/flight mechanics, machining, plumbing, culinary arts, firefighting/EMS, cosmetology/barbering, welding, etc. Priority will be given to those with the *strongest financial need*. All applicants will be notified of award decisions via E-mail in mid-July.

Eligibility Criteria:

- * Jackson or Lenawee County resident
- * Acceptance in an accredited/certified technology, trade school or community college
- * Proof of financial need
- * Completion of the Free Application for Federal Student Aid (FAFSA)

Scholarship Award:

Up to \$5,000 depending upon full or part-time status. The award will be split between fall/winter or spring/summer course work.

Requirements:

The following must be returned to the Sigmund Foundation and **postmarked on or before April 15 - (do not use staples): See Instruction Sheet for details.**

- **Completed scholarship application** including **all of the required questions**.
- **Two letters of recommendation** from adults *other than family members*.
- Copy of the front page of the last *two* most recent **Federal family tax returns**
- **Financial Information Summary form signed by you and sent to the school you plan to attend.**

It is the *responsibility of the applicant* to make certain that all requested material is sent to the Foundation. Completed application and attachments should be sent to the Bill and Vi Sigmund Foundation, P.O. Box 1128, Jackson, MI 49204. Forms will not be accepted via E-mail or hand delivery. This includes recommendations.

For questions: E-mail sigmundfoundation@sbcglobal.net or call the Foundation at 517-784-5464. Application form is available on-line at www.sigmundfoundation.org .

SIGMUND SCHOLARSHIP FOR THE TRADES

Application – Page 1

A. Application Information:

First/Middle/Last Name: _____

Permanent Address: _____

City/State/Zip: _____

Date of Birth: _____ Phone: _____

E-mail Address (required) : _____

Reprint E-mail Address: _____

High School you attended: _____ Year of Graduation: _____

Current Occupation: _____

Jackson County or Lenawee County resident. (Circle which county) Male _____ Female _____

Are you living at home with your parents: Yes _____ No _____

Marital Status: Single _____ Married _____ Divorced _____ Widowed _____

Number of Your Children: _____ Ages: _____

B. School Information:

On a full-time basis, how long (years) is your program: _____

How long (in years) do you plan to finish your program: _____

School you are planning to attend: _____ City/State of School: _____

Full-time Student: ____ Part-time Student: ____ Field of Study: _____

C. Work Experience

Using **only the spaces below**, please list your paid work experience during the past four years, beginning with your most recent position.

Employer	Nature of Work	Dates	Hours/Week
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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Scholarship Application – Page 2

D. Please answer the following questions in the space provided:

1. Why did you select the trade that you will be studying?

2. Why do you have a need for a Sigmund Scholarship?

-

Certification:

I hereby affirm that the information provided on this form is accurate and complete to the best of my knowledge

Signature: _____ Date: _____

SIGMUND TRADES SCHOLARSHIP APPLICATION INSTRUCTIONS

Application:

The two page application. Do not forget to *sign the form*.

Recommendations:

Your recommendations can be sent to us with your application, or they can be sent directly to us by the recommenders. It is your responsibility to make certain that the recommender has followed through. *Do not send more than two recommendations.* (Please use the forms provided.)

Tax Returns:

If you are a dependent student, we will need the most recent TWO years of Federal Income Tax returns, **front page only** that shows the *adjusted gross income*. * Black out all Social Security Numbers. * Do not send Michigan tax forms.

* If parents are divorced, send the tax forms of the parent *who claims you*. * If your parents are on *disability* and do not fill out tax forms, send some type of government proof such as a letter that your parent has received in the past stating that he/she is on disability.

If you are an independent student, we will need the most recent TWO years of Federal Income Tax returns, **front page only** that shows the *adjusted gross income*. * Black out all Social Security Numbers. * Do not send Michigan tax forms.

Financial Information Summary Sheet:

Make certain that you and your parent sign the Financial Information Summary sheet before sending to the school which you plan to attend. **They will return the completed form to us.** This should be done no later than April 15. If you are uncertain as to which school you will attend, send a copy of the Financial Information Summary sheet to each institution to which you have applied.

Do Not:

Send *incomplete forms* such as a recommendation cover sheet that states a letter will follow. Do not send us a copy of the Financial Information Summary sheet stating that you have sent the original to the educational institution. Do not use staples on any of the application nor binders or folders of any type. If you do NOT reside in Jackson or Lenawee counties but go to a Jackson or Lenawee school, you do NOT qualify for a Sigmund Scholarship.

- If you want to let the Foundation know about the exclusion of these forms, attach a separate sheet of information explaining any problem you may have.

Mailing:

Send your application *directly* to us. Do NOT give the completed application to school to mail with the Financial Information Summary sheet. They often forget and send in the items past the deadline which is *strictly* adhered to. Applications must be postmarked on or before April 15. ***There is no drop-off site.**

Questions:

We prefer that all questions be addressed via the Internet by the applicant, *not the parent*. Our E-mail address is **sigmundfoundation@sbcglobal.net** Applicants will be notified – one way or another – by E-mail on or before July 15. Please do not call before that time for outcomes.

SIGMUND FOUNDATION TRADES SCHOLARSHIP

Scholarship Recommendation Form

To the applicant: Please fill in your name and address before giving this form to the person you have asked for a recommendation.

First/Middle/Last Name: _____

Address: _____

City/State/Zip: _____

To the recommender: The person named on this form is applying for a scholarship and has asked you to provide the Sigmund Foundation with any information you feel would be helpful in reviewing his/her application. You may be assured that the information will be considered confidential. If you are unable to complete this form by the deadline, please notify the applicant so that he/she may secure another reference.

Name of Reference: _____ Phone: _____

Signature of Reference: _____ Date: _____

When providing a recommendation please do the following:

1. Write a letter of recommendation on the back of this form or on a separate sheet of paper. Please sign it and include it with this form.
2. Incorporate the following in your recommendation:
 - Compare the applicant to others you have known.
 - Describe the qualities or characteristics you feel set this applicant apart.
 - Any special circumstances you feel are relevant.

Please return this form to the applicant or to the following address by the **April 15 deadline**. (We will not accept E-mailed forms.)

Sigmund Foundation Scholarship
P.O. Box 1128
Jackson, MI 49204

You may call or e-mail any questions you may have.

E-mail: sigmundfoundation@sbcglobal.net

517-784-5464

Website: www.sigmundfoundation.org

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SIGMUND SCHOLARSHIP FOR THE TRADES

2015-2016 Financial Information Summary – Page 1

(a.) To the Scholarship Applicant: Complete Section (a), only parent signature required for dependent students. *Then, take or send this form to the school Student Financial Aid Office where **they** will complete Section (b). Do this only AFTER you have applied for school entrance.*

I authorize _____ to release the information below to the
(school)
Sigmund Foundation for consideration during the scholarship selection process.

Name of Student: _____

Address: _____

City/State/Zip: _____ Phone: _____

Parent's Signature: _____ **Date:** _____

Student's Signature: _____ **Date:** _____

(b.) To the Financial Aid Office: The above named student is applying for a Sigmund Scholarship for the Trades. Please complete the following information and postmark to the address listed below by **June 1 - after you have received current FAFSA information.**

Sigmund Foundation Scholarship

P.O. Box 1128

Jackson, MI 49204

Phone: 517-784-5464

Fax: 517-784-8770

E-Mail: sigmundfoundation@sbcglobal.net **(completed forms can be scanned and e-mail.)**

Please enter the results of your calculation using the methodology applicable to an external scholarship award.

College Cost/Budget for this coming year \$ _____

Parent Contribution \$ _____

Student Contribution \$ _____

Calculated Need \$ _____

As far as I can tell, this student completed the FAFSA _____ Yes _____ No

This student was evaluated as: _____ a dependent student _____ an independent student

The student's grade level classification in the fall will be: _____

SIGMUND FOUNDATION SCHOLARSHIP

Financial Information Summary – Page 2

Name of Student: _____

To the Financial Aid Office: Information for this coming academic year should reflect the aid package offered to the student.

Gift Aid	Amount Offered
College Gift Aid	
Grants	\$ _____
Scholarships	\$ _____
Federal Grants/Pell & SEOG	\$ _____
Michigan Competitive Scholarship or Grant	\$ _____
Other Scholarships, Grants or Gifts	\$ _____

Self-help Aid	Amount Offered
Federal Stafford Loan (subsidized only)	\$ _____
Federal Perkins Loan	\$ _____
Institutional Loan	\$ _____
Federal Work-Study (FWS)	\$ _____
Other	\$ _____
Total Financial Aid Offered (for the upcoming academic year only)	\$ _____
Unmet Need for (for the upcoming academic year) – need minus aid	\$ _____

This financial aid package information is based on

- _____ Estimated information, verification pending
- _____ Estimated information no verification intended
- _____ Verified information

Name of person completing this form: _____

Title: _____ Phone: _____ E-Mail: _____

College/School: _____

Address: _____ City/State/Zip: _____